



## **Crossroads Christian School**

**145 Wright Avenue**

**Morgan Hill, CA 95037**

**Phone (408) 779-8850 Fax (408) 779-0444**

**[www.ccsmh.org](http://www.ccsmh.org)**

### **Student Information Packet 2012-13**

*Mission Statement:* Our mission is to see students: know what it means to have a relationship with Christ, to demonstrate Christian character, develop a strong academic foundation, and gain the knowledge and skills necessary to make a difference in their world. As a ministry of Crossroads Christian Center, we focus on *equipping students to excel academically, spiritually, and socially.*

Enrollment at Crossroads Christian School is an appropriate choice for those interested in securing a quality Christian Education. We serve students in Pre-Kindergarten through Eighth Grade. Students must meet the academic and conduct guidelines of CCS in order to be enrolled. Our standards of conduct and academic performance are designed to provide an excellent learning environment for our students. Crossroads does not discriminate on the basis of race, nationality, or ethnic origin in its educational policies, admissions policies, athletics, or other school programs. Both parents and students agree to abide by the standards and policies of Crossroads Christian School and to cooperate with decisions of the Administration. It is a privilege to attend CCS, a privilege that may be forfeited by any student who does not adhere to the school's standards of conduct or academic progress. Parents and students must fully support the spiritual teachings and scriptural standards of the school. If a student or his/her parent is unwilling to abide by the school's policies, ministry philosophy, or standards, the student will no longer be granted to privilege of attendance.

## Enrollment Procedure

1. **Application Forms:** Complete an application including all forms in this packet and return to the school office. **The application must be accompanied by the NON-REFUNDABLE Registration Fee\***:

**Registration Fee is \$225.00-received January 1-February 29, 2012**

**Registration Fee is \$425.00 on or after March 1, 2012**

*\*Applications cannot be accepted nor a place reserved for your child unless accompanied by the appropriate Non-Refundable Fee.*

The responsible parent's Social Security Number must be included on the financial form. The Medical Release form must be signed in order for your child to be enrolled. New students are required to take a placement test upon registration. Parents will be notified of grade placement once enrollment has been accepted. Please fill out all forms completely and sign where indicated. All new and returning students must have a completed packet in order to register for the 2012-13 school year.

2. **Tuition:** Annual tuition rates and a schedule of fees are listed in the Financial Information section in this packet. Monthly payment plans are available for the convenience of our parents, provided payments are received by the due date. Payments are made by automatic debit from your checking account, or a monthly processing fee will apply to pay by cash or check. A monthly statement will be sent as a courtesy reminder. If an e-check is returned and/or your student account falls behind, you must pay the remaining balance in full.

3. **Fees:**

**Non-Refundable Registration Fee** is due when the student application is submitted (**please see #1**).

**New Student Application & Testing Fee** is \$50.00 (Non-refundable) and must be returned with the application packet.

**Fees not covered by tuition** such as tutoring, hot lunch, after school sports, Extended Care, etc. are enumerated in this packet under "**CCS Financial Information 2012-2013.**" There may also occasionally be additional charges for school activities such as field trips, etc.

**Fees will be assessed for late payments and returned checks.**

4. **Family Information:** Please notify the school office immediately of any changes to your family information and/or contact information. Please specify clearly the people who are allowed to pick up your child from school in an emergency, if you are not available or cannot be reached by phone.
5. **Special Activities/Trips:** All students in the 4<sup>th</sup> Grade attend Rock n' Water, an overnight living history adventure in the spring of each school year. Students in 5<sup>th</sup> and 6<sup>th</sup> Grades attend a Christian-based Science Camp each year. Every other year the 7<sup>th</sup> and 8<sup>th</sup> Grades participate in a week-long tour of Washington, D.C. No on-campus arrangements are made for students not attending these special trips and activities.

## **For All New Students:**

Please bring copies of the following items when registering:

1. Student's current and/or last report card (if applicable)
2. Name, address, and phone number of previous school
3. Student's most recent Standardized Test results (obtained from previous school)
4. Copy of your student's birth certificate
5. Current Immunization Records
6. For students entering Kindergarten or 1<sup>st</sup> Grade: a Report of Health Examination for School Entry form must be completed by the student's physician and turned in to the school office by August 1<sup>st</sup>.
7. Students entering 7<sup>th</sup> Grade must provide evidence of receiving a 3-dose series of hepatitis B vaccine, second dose of measles vaccine (given with MMR), and a recommended tetanus-diphtheria booster.
8. Kindergarten students must be 5 years old before December 1<sup>st</sup>.
9. Pre-K students must be 4 years old before December 1<sup>st</sup>.
10. Prospective students entering 6<sup>th</sup>, 7<sup>th</sup>, or 8<sup>th</sup> Grade must have a reference from a previous School Administrator or two recent teachers. (Reference form is available from the school office.) They must also sign the behavior agreement.

## CCS FINANCIAL INFORMATION 2012-2013

- Registration Fee: **Early Registration \$225.00** per student (Non-refundable and must be received with registration packet)-received 1/1-2/29/12.  
**Late Registration Fee \$425.00** –fees received 3/1/12 or later (also Non-refundable and must be received with registration packet).
- New Student Fees: Application and testing fee of \$50.00 per new student  
Non-refundable and must be received with application.
- Annual Tuition: \$7,260.00 Elementary Students (Pre-K through 5<sup>th</sup> Grade)  
*\*This 2011-12 cost will **not** be increased for registrations received between January 1 – February 29, 2012. There is a possibility of an increase effective March 1, 2012, TBD.*
- \$7,597.00 Middle Students (6<sup>th</sup>-8<sup>th</sup> Grade)  
*\*This 2011-12 cost will **not** be increased for registrations received between January 1 – February 23, 2012. There is a possibility of an increase effective March 1, 2012, TBD.*
- Pre-Paid Discounts: Please note our pre-paid discounts for 2011-12:
- \*4% off yearly tuition if pre-paid in full by July 2, 2012:**  
Calculated in addition to sibling discount
- |                                       |            |
|---------------------------------------|------------|
| Elementary School – with 4% Discount: | \$6,969.60 |
| Middle School – with 4% Discount:     | \$7,293.12 |
- \*2% off yearly tuition if pre-paid in full after July 2, 2012 and no later than August 6, 2012.** Calculated in addition to sibling discount
- |                                      |            |
|--------------------------------------|------------|
| Elementary School – with 2% Discount | \$7,114.80 |
| Middle School – with 2% Discount     | \$7,445.00 |
- Payment Options: A. Payment in full by either July 2<sup>nd</sup>, or by the first day of school.  
B. Parents may select an ACH Auto-Debit monthly payment plan, and divide the annual tuition into either 10 or 11 equal monthly payments, which will automatically be deducted from checking account.  
C. Monthly payments made by paper check, money order or cash **\$8.00 per month processing fee, per student account will be charged for this option.** \*Payments received after the 1<sup>st</sup> of the month are considered late.
- \*Pre-paid tuition after August 6, 2012 will receive no pre-pay discount.  
\*The first ACH Auto-Debit payment will be made on August 27<sup>th</sup>, 2012. All remaining monthly ACH payments are debited on the first day of each month (i.e. October 1<sup>st</sup>).
- \*\*Monthly tuition plans may not be changed during the school year.**
- Sibling Discounts: 15% off monthly for 2<sup>nd</sup>-4<sup>th</sup> students  
75% off monthly for 5<sup>th</sup> student  
\*For discount purposes the Middle school student is considered the 1<sup>st</sup> student for families who have children in Middle & Elementary
- E-Care Rates: -\$6.50 per hour drop-in fee (You will be billed monthly for drop-in fees.)  
(Extended Care) -\$250.00 monthly “full-time” rate – 1<sup>st</sup> student  
-\$210.00 monthly “full-time” rate -2<sup>nd</sup>-4<sup>th</sup> student

**-\*There is a late charge of \$5.00 per minute for any Extended Care use after 6:00pm daily. E-Care hours: 6:30am-6:00pm Monday-Friday**

Monthly Extended Care rates are due by the 1<sup>st</sup> of the month, September-June. June monthly day care rate includes one week of full day care following the last day of school, in addition to care for school days in June. The remainder of June will be billed at summer rates.

\*CCS only allows one change per family, per school year, regarding hourly/monthly daycare charges.

Note: If your child will be in Summer Care, the election of the 10-month plan may be necessary to avoid a large payment in August that would include Summer Care fees and the start of the 11-month tuition payment.

Late Fees: Payments are due the **1<sup>st</sup> of the month** under each payment option. Any payment not processed by the 1<sup>st</sup> will be considered late. **\$20.00 late fee** will be charged on the **6<sup>th</sup>** of the month. **\$30.00 late fee** will be charged on the **20<sup>th</sup>** of the month.

Returned check Fee: \$40.00 per returned check or electronic payment. After 2 returned checks/electronic payment, payment plan may be cancelled and payment in full required.

Technology lab Fee: \$25.00 per student, per year—all grades

Hot Lunch: “Taste Nutrition” provides hot lunches Monday-Thursday @ \$4.50 each lunch. Visit their website, [www.tastenutrition.com](http://www.tastenutrition.com) to order. Pizza is available on Fridays @ \$4.00 each lunch. You can opt to pre-pay for a minimum of 10 Friday pizza lunches (\$40.00) through the school office.

Sports Fee: \$70.00 per after school sport, per student. No maximum.

Locker Fee: \$15.00 one-time fee upon entering Middle school (6<sup>th</sup>, 7<sup>th</sup>, & 8<sup>th</sup>)

Planner Fee: \$8.00 for each 4<sup>th</sup>-8<sup>th</sup> grader

Detention Fee: \$10.00 per student per every 1 hour of after school detention

Lost Book Fee: Replacement cost of textbooks or library books

Yearbook: To be determined. Order forms will be sent home.

***Excellence in Christian Education: \$250 per family or 20 volunteer hours*** per school year. This fee is charged at the beginning of the school year (per family). This fee will be charged with the first tuition payment. The \$250 will be credited back to families who have 20 volunteer hours at the close of the school year. CCS believes parental involvement plays a vital role in the strength of our school. Volunteers may help with the classroom, playground, field trips, and special events. Upon enrollment, you will be given a sign-up form to indicate the areas in which you would like to volunteer.

*Please note: The school administration reserves the right to screen all volunteers and approve or disapprove any particular volunteer or activity. All volunteers must meet the school's standards for scriptural conduct, and agree to be subject to school policy and decisions of the staff and administration. Participation by a parent or family member in any volunteer activity is at the sole discretion of the teacher or supervising staff member, or school administration.*

## Uniform Code 2012-13 School Year

### Girls

(Grades Pre-K-3<sup>rd</sup>)

Jumper Hamilton Style 18638 – Available through Merry Mart

(Grades 4<sup>th</sup>-8<sup>th</sup>)

Skirt Hamilton Style 868 Plaid Only – Available through Merry Mart

Skirt Solid Navy Twill or Solid Khaki Twill—Available through Merry Mart

Pants Solid Navy Twill or Solid Khaki Twill – Must be twill material

Walking Shorts Solid Navy twill or Solid Khaki Twill – Must be twill material

Blouse White short-sleeved “Peter Pan” tuck in

Polo Shirt Solid Red, White, or Navy – No logo or pocket

Turtleneck Solid Red, White, or Navy – No logo

Sweater Navy or Red cardigan pullover – No logo

Sweatshirt Navy with CCS logo, or plain Navy Blue – No logo, No hood

Socks Red, White, or Navy anklets, knee socks or tights – No nylons  
\*Socks must meet requirements & be worn at all times

Shoes Must be White, Black, Red, Brown, or Navy play shoes with rubber soles  
Athletic or tennis shoes are preferred.  
No dress shoes, boots, or open-toed shoes of any kind – student must be able to run in the shoes worn. \*Includes Free Dress/Special Dress Days

Belts Must be Navy or Black with standard buckle. Must be worn if needed to keep pants in place.

### Boys

Pants Solid Navy twill or Solid Khaki twill (pants must fit & not be baggy)

Shorts Solid Navy twill or solid Khaki twill (shorts may have cargo pockets, must be twill)

Polo Shirt Solid Red, White, or Navy – No Logo, No pockets (polo style only)

Turtleneck Solid White, Red, or Navy – No logo

Sweater Navy or Red Cardigan pullover – No Logo

Sweatshirt Navy with CCS logo, or plain Navy blue w/no logo

Socks Navy, Black, or White sport socks. Socks must be worn at all times.

Shoes Must be White, Black, Red, Brown, or Navy play shoes with rubber soles  
Athletic or tennis shoes preferred. No boots, dress shoes, or open-toed shoes  
\*Includes Free Dress/Special Dress Days

Belts Must be Black or Navy with plain, standard buckle. Must be worn if needed to  
Keep pants in place.



# Crossroads Christian School

## APPLICATION FOR ADMISSION

2012-2013

Applicant's Full Name: \_\_\_\_\_ Preferred Name \_\_\_\_\_

Home Address: \_\_\_\_\_ Home Phone \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Birth Date: \_\_\_\_\_ Sex: F M

Name of current school: \_\_\_\_\_ Grade: \_\_\_\_\_

School Address: \_\_\_\_\_ Telephone: \_\_\_\_\_

How did you hear about Crossroads Christian School? \_\_\_\_\_

### FATHER

### MOTHER

Name \_\_\_\_\_

Name \_\_\_\_\_

Employer \_\_\_\_\_

Employer \_\_\_\_\_

Home Phone \_\_\_\_\_

Home Phone \_\_\_\_\_

Work Phone \_\_\_\_\_

Work Phone \_\_\_\_\_

Cell Phone \_\_\_\_\_

Cell Phone \_\_\_\_\_

E-Mail Address \_\_\_\_\_

E-Mail Address \_\_\_\_\_

Address if other than that of applicant  
\_\_\_\_\_  
\_\_\_\_\_

Address if other than that of applicant  
\_\_\_\_\_  
\_\_\_\_\_

Student lives with: Both Parents Mom Only Dad Only Other: \_\_\_\_\_

Name and address of parent(s) or guardian(s) to whom grade reports and financial statements are to be sent

Name: \_\_\_\_\_ Relationship to applicant: \_\_\_\_\_

Name of the church you attend if applicable: \_\_\_\_\_

Please write a brief statement on why you wish for your child to attend C.C.S.  
\_\_\_\_\_  
\_\_\_\_\_

Have you ever applied/been enrolled at C.C.S. in the past? \_\_\_\_\_ If yes, when \_\_\_\_\_

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Please check one

We select the 11 month payment plan with Ach-Auto Debit starting August 1<sup>st</sup> and continuing through June 1<sup>st</sup>.

We select the 11 month payment plan with Paper Check/Cash/Money Order. There will be a \$8.00 per month processing fee.

We select the 10 month payment plan with Ach-Auto debit starting September 1<sup>st</sup> and continuing through June 1<sup>st</sup>.

We select the 10 month payment plan with Paper Check/Cash/Money Order. There will be a \$8.00 per month processing fee.

We select payment in full to be received by the 1<sup>st</sup> day of school or the account will default to the 10 month payment plan starting September 1 and due on the 1<sup>st</sup> of the month thereafter continuing thru June 1.

\*\*\* Please complete ACH-Auto Debit form included with the packet\*\*\*

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**Extended Care**

Parents are allowed a 15 minute courtesy time after school is dismissed, for after school pick up of students. Students not picked up by 3:15 p.m. will be singed into E-care, and parents will be billed starting at 3:00p.m., as they child has been in the care of staff that entire time. Students, who arrive on campus before 8:15 a.m., must be checked into Extended Care. E-care opens at 6:30 a.m. All students must be supervised when out campus. Do not ask a child to wait on campus before 8:15 a.m., or to wait for you after 3:15 p.m. During these time periods, any child not engaged in a supervised activity, will be sent to Extended Care. E-Care closes promptly at 6:00 p.m.

Please select one. All families must select one method of billing for Extended Care, even if you do not plan to use it. Parents not using monthly extended care should select the hourly rate.

We select hourly E-care rates to be billed to our account, for any hours used.

We select monthly E-care rates to be billed to our account each month.

Extended Care opens at 6:30a.m. before school and closes at 6:00p.m. after school. There is a late charge of \$5.00 per minute for children picked up after 6:00p.m.

**Excellence in Education – Volunteer Hours or Fee Required**

Yes, our family will volunteer at least twenty hours (per family) this school year.

No, We will not be able to volunteer the hours, and will instead pay the \$250.00 “Excellence in Education” Non-Volunteer Fee.

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_

## Emergency Information and Medical Release

Emergency contacts: Please list individuals that may be contacted to pick up your child, in case we cannot reach you.

Name	Relationship	Phone Number
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____
5. _____	_____	_____

I hereby give my permission for \_\_\_\_\_ to be transported to the nearest hospital in case of accident or injury. (Students Name)

\_\_\_\_\_  
Parent/Guardian Signature Date

(I)(We), the undersigned, the parent (s)/legal guardian of \_\_\_\_\_, a minor, do hereby authorize Crossroads Christian School staff, adult leaders, and /or the licensed medical care provider, clinic, or hospital most accessible during the time of accident or illness, to act as agent for the undersigned to consent to an x-ray examination, anesthetic, medical or surgical diagnosis or treatment and hospital care which is deemed advisable by, and is rendered under the supervision of any general or specialized physician and surgeon licensed under the provisions of the Medicine Practice Act. It is understood that this authorization is given in advance of any specific diagnosis, treatment or hospital care being required, but is given to provide authority and power on the part of our foresaid agent(s) to give specific consent to any and all such diagnosis, treatment or hospital care which to an aforementioned physician in the exercise of his best judgment may be advisable. This authorization is given pursuant to the provisions of section 25.8 of civil code of California. This authorization shall remain effective for the duration of attendance at Crossroads Christian School, unless sooner revoked in writing to the school. I agree to hold harmless and release Crossroads Christian Center and School and its staff and volunteers from liability for an accident, injury or illness that results from student's participation in school programs, classes, or activities.

\_\_\_\_\_  
Parent/Guardian Signature Date

\_\_\_\_\_  
Parent/Guardian Signature Date

**Medical and Insurance Information**

**Medical**

Doctor's Name \_\_\_\_\_

Phone # \_\_\_\_\_

Address \_\_\_\_\_

Insurance Co. \_\_\_\_\_

Insurance # \_\_\_\_\_

**Dental**

Dentist Name \_\_\_\_\_

Phone # \_\_\_\_\_

Address \_\_\_\_\_

Insurance Co. \_\_\_\_\_

Insurance # \_\_\_\_\_

**Orthodontist (If applicable)**

Ortho Name \_\_\_\_\_

Phone # \_\_\_\_\_

Address \_\_\_\_\_

Please list any and all medical conditions or allergies that the school should be aware of: (i.e.: asthma, allergic to bee stings, food allergies, epilepsy):

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## Uniform and Dress Code Agreement

Note to parents: It is the parent's responsibility to enforce the school's standard of dress. Dress code violations are preventable with proper parental attention to the matter. If the student arrives at school not dressed according to the standards stated in the Uniform Dress Code, parents will be called and must either bring appropriate clothing for the students, while the student remains in the office, or the parent must pick up the student. Parents, please be familiar with what is acceptable dress, and help your child to comply with the requirements.

Guidelines for dress: These guidelines apply every school day at CCS:

1. Regular uniform requirements must be followed at all times, other than designated free dress days. Shoes must always be within stated uniform guidelines and suitable for running/play. Boots of any kind are not allowed. Students must exhibit an appearance that is clean and modest. Clothing must be in good repair. Free Dress Days: All of the above, plus: No bare midriffs, no tank tops, no hats, no boots, no inappropriate logos, no sagging pants, no short shorts or short skirts, no holes or tears in pants.
2. Students will not be allowed in class if their dress or general appearance is deemed by the administration to be out of uniform or a violation of dress code.
3. The appropriate uniform, including socks and shoes must be worn all day, including Extended Care. Bare feet are not permitted on the school campus at any time.
4. Shirts and blouses must be buttoned and tucked in at all times.
5. Hair must be kept clean, neat, and conservative. Hair must be kept in a solid typical hair color; no bright or bold hair dye is to be used. Girl's hair accessories must be color coordinated with the uniform.
6. Hats may not be worn on campus during the school day unless requested for a medical reason.
7. Jewelry must be kept to a minimum, be safe and in good taste. Boys may not exhibit any piercings. Girls may wear small earrings. No loop or dangling earrings. No tattoos, nose or body piercings allowed.
8. Girls must wear shorts under their jumpers and skirts.
9. Students in Pre-K through fifth may not wear make-up. Girls in grades six through eight may wear make-up in moderation.
10. Jackets may be worn over the uniform, outdoors, on cold days. They may not be worn in the classroom. Students may wear a sweatshirt that meets uniform requirements inside the classroom.
11. During most field trips or off campus activities, students are required to be in uniform. If on a particular trip or activity other clothing is allowed or preferred, you will be notified by your teacher, or the supervisor of the activity.

I verify that I have read and understand the uniform dress code.

Parent/Guardian's Signature \_\_\_\_\_ Date \_\_\_\_\_

## Contract Acknowledgments & Signatures

Please read these acknowledgements carefully before signing.

1. I have read and understand the entire section regarding "Financial Information" and agree to be personally responsible for all tuition and fees, and other financial expenses incurred by CCS on behalf of my child(ren)
2. I agree to fully cooperate with all CCS rules, regulations and policies, and I certify that I am in agreement with the ministry philosophy and standards of Crossroads Christian School, and have signed the parent's cooperation agreement.
3. I have read and gone over the Uniform and Dress Code and general guidelines with my child(ren). I agree to have my child(ren) follow the dress code rules.
4. I have gone over the CCS students rules with my child(ren) and made sure he/she/they understand them.
5. By signing this contract, I acknowledge that the registration fee must accompany enrollment forms and this contract, and that the registration fee is completely Non-Refundable.
6. I certify that I am fully aware that if I have chosen a monthly payment plan for tuition, and do not wish to pay by ACH Auto-Debit, there will be an additional processing fee of \$8.00 added to the payment plan for each student on my account. There is no processing charge for the ACH-Auto-Debit plan.
7. I acknowledge that 30 days written advanced notice is required for student withdrawal. One full month's tuition (Prorated) will be charged for any student that is withdrawn without written notice. There will be a \$100.00 withdrawal fee for all students on a monthly payment plan that are withdrawn during the school year. Notice of withdrawal forms will be available in the school office. Withdrawals of students who have pre-paid tuition will have a \$350.00 processing fee deducted in addition to any fee associated with lack of notice. Withdrawal fees are waived if a student is involuntarily removed from the school by a decision of the Administration or by expulsion. Note that up to 60 days is required for processing any refund due-minus applicable fees-for students withdrawn during the school year.

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_

## Parent's Agreement of Cooperation

(Fill out one form per family)

In choosing to register my child as a student at Crossroads Christian School, I realize the CCS is a religious non-profit, church sponsored school. The school is sponsored by Crossroads Christian Center. By signing below I accept the conditions of enrollment that are outlined in this cooperation agreement:

1. It is a privilege to enroll at Crossroads. The privilege of enrollment is contingent upon cooperation between the parent's (or guardian) and the school. This is based on the Scriptural principle found in Amos 3:3 "Can two walk together, unless they are agreed?"
2. By signing this form I agree to support the school endeavor to enrich your child's education both academically, spiritually, and socially.
3. I endorse my child's participation in weekly chapels, daily Bible classes, and Christian, biblical religious training, which is an integral part of the overall academic program at CCS. I agree to support the philosophy and ministry of the school. If at any time my actions or conduct show that I no longer support the philosophy, policies and religious values of the school, I understand that my child may be removed from the enrollment at Crossroads.
4. I acknowledge that if my child fails to comply with all rules and standards of the school, they may be suspended or expelled. I recognize that any disciplinary action taken by the school may become a part of my student's permanent school record.

Mother or Guardian's Signature \_\_\_\_\_ Date \_\_\_\_\_

Father or Guardian's Signature \_\_\_\_\_ Date \_\_\_\_\_

Student #1 Name \_\_\_\_\_ Grade \_\_\_\_\_

Student #2 Name \_\_\_\_\_ Grade \_\_\_\_\_

Student #3 Name \_\_\_\_\_ Grade \_\_\_\_\_

Student #4 Name \_\_\_\_\_ Grade \_\_\_\_\_

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## Discipline Policy and Behavior Agreement

The discipline policy of Crossroads Christian School is based upon the Matthew 18 principle. In Matthew 18:5-7, Jesus sets out three well defined levels of progressive discipline.

1. The teacher (or supervising adult) will correct the student, as privately as possible in the situation. Within the classroom, the teacher will have his/her own levels of discipline. If a student exceeds the limits allowed by the teacher, the process moves to the second level. The teacher may issue consequences such as recess time out, detention, etc. for an issue within the classroom.
2. The parent is identified as the second level. Most parents want to know quickly, if their child is having difficulty. At this level, the parents, the teacher and student try to resolve the issue and correct any unacceptable behavior.
3. The school Administrator is designated as the third and final level. In many cases, the student is referred to the School Administrator after the parents have been previously notified of the issue, and have been involved in trying to resolve the problem. Discipline at this level could include such measures as counseling, prayer, writing assignment related to behavior, after school detention, suspension and/or expulsion.

There are a number of offenses that are considered third level offenses. Such conduct issues are not worked through at the first two levels, but are sent directly to the office and are handled by the Administrator or his/her designated staff member. Such offenses would include, but are certainly not limited to: Physical Aggression of any kind toward another student: Hitting, biting, pushing, shoving, pinching, possession of a weapon, explosive devise or simulated weapon, possession or distribution of tobacco, drugs, alcohol, or other substance, and inappropriate physical contact with another student.

Crossroads Students promise to:

1. Abide by all school rules and classroom rules.
2. Show respect to teachers and anyone in authority at school.
3. To take care of school property and not damage it in any way.
4. To work hard, doing the best they can on all schoolwork assigned.
5. To never act in a way that would hurt other students, or encourage others to do so.
6. To abide by the school dress code and wear the uniform in an appropriate way.
7. To endeavor to grow spiritually and develop good character.
8. To accept all consequences of my actions.
9. I have read the school rules and promise to abide by all the rules of the school.

Student's Signature \_\_\_\_\_ (all students except Pre-K must sign)

Mother/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

Father/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

Crossroads Christian School

PERMISSION FOR TRIPS AND EXCURSIONS AND USE OF PUBLIC PARK FACILITIES

Students Name \_\_\_\_\_ Grade \_\_\_\_\_

I hereby give consent for Crossroads Christian School to take my child,

(Name) \_\_\_\_\_ on walking field trips in the neighborhood, trips utilizing public transportation, and other special excursions, traveling by private vehicle, to places of interest, public parks, libraries and other recreational facilities. Permission is granted with the understanding that such trips are under the supervision of authorized school personnel and adult chaperones. Although all precautions to ensure the safety of my child are taken, there remains a possibility of unforeseen hazards. By signing this form, I agree to assume all risks or hazards inherent in such a trip or excursion. It is also agreed that Crossroads Christian School staff, teachers and parent volunteers, as agents of Crossroads Christian Center, be held harmless for damages, losses, or injuries to persons or property.

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_

Crossroads Christian School

Authorization for use of Child(ren)'s Image

I \_\_\_\_\_ give my permission to Crossroads Christian School to use the image of my child(ren) \_\_\_\_\_ in password protected areas of the school website and the low resolution news article image that would appear on the Home Page and in the following ways (check all that apply):

For any advertisements for Crossroads Christian School

In non-password protected areas in medium-high resolution such as the website banner, featured slide show articles, and site navigation. Ex. The CCS Mission/CCS Vision picture on the Home Page

As always, we here at Crossroads Christian School take your child's safety very seriously and respect your wishes. If you have any questions/concerns at all, please contact the school office at (408) 779-8850.

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_